

Composition

The committee will be made up of at least four named members of the Governing Body plus the Headteacher and/or Deputy Headteacher. The SEND Manager will be an adviser to the Committee. The committee will elect a chair annually.

Quorum

Meetings of the committee will not take place unless at least three members of the committee are present (one of whom may be the Headteacher or Deputy Headteacher).

Meetings

The committee will meet once a term (and at other times they see fit).

Clerk

The Governance Clerk will arrange meetings; notify members with agenda, take minutes and circulate minutes to the committee members.

Purpose

The committee will ensure that the Governing Body supports the school's commitment:

- To monitor and raise standards in line with the School Improvement Plan priorities.
- To advise the Governing Body on all matters to do with Special Educational Needs & Disability.
- To monitor and evaluate the impact of the school's intervention programs.
- To monitor and evaluate the outcomes of children in receipt of the Pupil Premium Grant.
- To ensure that local and national statutory requirements are met.
- To monitor and evaluate the provision for pupils on the SEND Register and those who are Most Able & Talented
- To make recommendations to the Governing Body regarding the provision of SEND, interventions and outcomes for children in receipt of the Pupil Premium Grant.
- To monitor and evaluate the SEND and PPG policies and other policies under the Inclusion remit.
- To stay in touch with parental views and opinions in order to provide information as appropriate.
- To work with the Headteacher and Staff in monitoring the school curriculum and relevant parts of the School Improvement Plan.
- To monitor the delivery of the School Curriculum in the context of the National Curriculum, the agreed LA syllabus for RE and opportunities for Spiritual, Moral, Social and Cultural development, and Early Years Foundation Stage (EYFS) Curriculum and to report as required to the full Governing Body on its implementation.
- To identify any constraints or lack of resources which impede the delivery of the curriculum.
- To monitor and evaluate the schools Admissions and Attendance procedures annually.
- To monitor the schools policy on teaching Sex & Relationships.
- To review the schools Promoting Positive Behaviour Policy.
- To ensure the school fulfils its legal responsibilities in relation to safeguarding children including The Prevent Duty.
- To ensure the school promotes British Values through its policies, procedures and practices.



Method

The committee will fulfil its purpose by:

- Meeting at least once per term;
- Reviewing all relevant policies as required;
- Regularly measuring and assessing achievement; and
- Setting objectives to address any issues identified by such assessment and monitoring progress towards achieving such objectives.

Terms of Reference

The Governing Body delegates the following responsibilities to the Standards, Curriculum, Inclusion & Pupils Committee:

1. To provide support, guidance and accountability for the Headteacher on standards and inclusion matters.
2. To review the information and data about school performance and contribute towards the School Improvement Plan.
3. To consider and advise the Governing Body on standards and matters relating to inclusion, SEND, MAT, interventions and PPG.
4. To oversee arrangements for Governors to take an active role in relation to specific areas of the curriculum, to receive regular reports from such Governors and to advise the Governing Body.
5. To ensure that all areas of the curriculum continue to meet the needs of all pupils and to challenge underachievement.
6. To ensure that policies and procedures are in place to reduce barriers to learning, improve behaviour, attendance and punctuality and reduce exclusions.
7. To ensure that policies and procedures are in place to promote the spiritual, moral, social and cultural development of children.
8. To establish, monitor the impact of, and review all the school's plans, policies and procedures relating to the personal development and well-being of pupils.
9. To set statutory attendance targets.
10. Ensuring the parental concerns on curriculum matters are duly considered and action taken where appropriate and feedback given.
11. Advising the Governing Body on decisions concerning the inclusion of non-National Curriculum and discretionary subjects, such as sex and relationships education, in to the school curriculum.
12. Ensuring that the school fulfils its legal responsibilities in terms of Religious Education.
13. Ensuring that information is made available on the curriculum.
14. Reviewing and overseeing educational visits.
15. Ensuring that the curriculum is accessible to all pupils.



Equality

1. To ensure that the school has robust identification and intervention procedures in place to address the needs of all current and prospective pupils within the ethos and facilities of the school.
2. To ensure that the requirements of children with Special Educational Needs and Disabilities are met.
3. To ensure that the grant received for children in receipt of Pupil Premium is used effectively and equally.

General

1. To consider teaching, learning, curriculum, pupil and safeguarding issues which have implications for finance and staffing decisions and to make recommendations to the Governing Body and relevant committees.
2. To make arrangements for the Governing Body to be represented at school improvement discussions with the local authority and for reports to be given to the Governing Body.
3. To ensure that any recommendations from OFSTED are implemented and that appropriate Governors are fully involved in the process by supporting the relevant staff members.
4. To undertake Governor visits to school.
5. To arrange and oversee a review cycle for all policies.

Review

These Terms of Reference will be reviewed annually.

Ratified by: Full Governing Body

Date of ratification: October 2025

Date of next review: September 2026